

Grant and Per Diem Program

OVERVIEW OF PER DIEM ONLY (PDO) NOTICE OF FUND AVAILABILITY (NOFA)

Jeff Quarles, MRC,LIDC
GPD National Director

Chelsea Watson, MSPH
GPD Deputy Director



Opening Remarks

- The goal of this webinar is to provide a basic overview of the Per Diem Only grant
 - **Applications due by 4:00pm Eastern on Monday, March 2, 2020**
- Information provided is not intended to replace GPD regulations ([38 CFR part 61](#)) or the Notice of Funding Availability (NOFA)
- Supplemental information available at GPD Website:
www.va.gov/homeless/gpd.asp



Objectives

- Applicants will:
 - Understand what activities are eligible for funding
 - Understand what types of organizations are eligible
 - Understand application requirements and how to apply for funding
 - Receive tips on grant application preparation

NOTE: there will be a separate technical assistance webinar related to understanding the transitional housing models described in the NOFA



Application Timeline



Estimated timeframe for major grant activities from NOFA publication to Award



Background

- VA's Grant and Per Diem (GPD) Program is offering funding for transitional housing and services centers
 - Program goals residential stability, increased skill/income and greater self-determination
 - Transitional housing with supportive services (up to 24 months)
 - Service centers - operational 40 hours per week, 5 days per week
- The PDO NOFA open to current grantees, as well as new organizations that the meet eligibility criteria
 - NOTE, all current grantee awards end September 30, 2020. Grantees wishing to continue their programs will need to successfully apply



Background

- Funding for operational costs is paid for occupied beds or hourly service center visits through per diem payments
- Per Diem – VA may pay up to 100% of the cost of care, minus any other sources of income, not to exceed the State Home Domiciliary Rate
 - Current maximum per diem rate is:
 - \$48.50 - transitional housing
 - \$6.06/hour - service centers
- Applicants that are conditionally selected under this NOFA will submit per diem rate determination documentation



Background

- Grant award is 1 year, beginning October 1, 2020- September 30, 2021, with up to 2 option year renewals
- Option years dependent upon: funding availability, meeting performance goals, utilization rate, passing inspections and compliance with regulatory requirements



Eligibility?

- To be eligible, an applicant must be;
 - 501(c)3 or 501(c)19 non-profit agency
 - State or Local Government
 - Indian Tribal Government
- What activities are eligible?
 - Per diem funding to support operational costs associated with transitional housing and/or services centers
 - Funding may not be used for capital improvements or to purchase real property or vans



Grant Overview – Transitional Housing

- VA expects to fund approximately 11,500 transitional housing beds
- Applicants will use one or a combination of these housing models:
 - Bridge Housing
 - Low Demand
 - Hospital to Housing
 - Clinical Treatment
 - Service-Intensive Transitional Housing
- All housing models, sites, and beds proposed by the applicant for the VAMC catchment area must be included within a single application



Grant Overview – Transitional Housing

- Applications may include any combination of bed models
- Applicants encouraged to tailor model(s) and coverage area to factors such as their own ability and the needs of the community
- Applications do not have to include coverage for the entire VAMC catchment area; however, they cannot exceed the catchment area
 - VAMC catchment area: <https://www.va.gov/directory/guide/allstate.asp>



Overview of VA -Veterans Health Administration (VHA)

- VHA is organized into 18 regions called VISNs
- Network Homeless Coordinator in each VISN
 - Variety of leadership and coordination responsibilities as it relates to VHA homeless services
- Each VA Medical Center with a GPD grant has a GPD liaison
 - Approximately 300 nationally



Current GPD Grantees

- Current GPD grantees **do not** have to apply for the same number of beds and/or housing models that they are currently funded for
 - Opportunity to update your beds and services to reflect current community needs
- Requirements in the Funding Limitations section may necessitate a change in beds/models, for some grantees
- Important to discuss any shifts in beds, models, sites, or services with your local VA medical center



Grant Overview – Transitional Housing

- All transitional housing models have performance metrics/targets
 - Targets relate to:
 - Permanent housing
 - Negative exits
 - Employment
- Specific model targets and requirements will be discussed in a separate webinar
- VA may update targets during the option year renewal process



Grant Overview – Transitional Housing

- All applicants will:
 - Agree to meet the applicable requirements of 38 CFR part 61
 - Demonstrate low barriers to access services
 - Have policies and procedures for working with Veterans who relapse
- Applicants encouraged to consider the need for more focused models (i.e., Bridge, Low Demand, Hospital-to-Housing and/or Clinical Treatment) over the more general transitional housing model (i.e., Service-Intensive)



Funding Limitations – Transitional Housing

- Limited to one (1) transitional housing application per VAMC catchment area, per applicant EIN
- Each housing model must be for a minimum of 5 beds
- Limit of 15 Service-Intensive beds per application
 - If more than 15 Service-Intensive beds are requested within the same application, then at least 60 percent of the additional beds beyond 15 must be for a transitional housing bed model(s) other than Service-Intensive
- This limitation describes the maximum number of Service-Intensive beds that may be requested. Applicants may request less if they choose.



Determining the Maximum Service-Intensive Beds

- How to determine the maximum number of service-intensive beds that may be applied for:
- **Example 1:** an applicant applying for 50 total beds must allocate at least 21 beds to housing model(s) that are not Service-Intensive
 - 50 total beds - 15 Service-Intensive beds = 35 beds
35 beds X 40% = 14 additional Service-Intensive beds
15 SI beds + 14 SI beds = 29 Service-Intensive beds (maximum number of SI beds)
 - Therefore, at least 21 beds out of the total 50 beds must be for other housing models (Bridge, Low Demand, Hospital to Housing and/or Clinical treatment)



Determining the Maximum Service-Intensive Beds

- **Example 2:** an applicant applying for 100 total beds must allocate at least 51 beds to housing model(s) that are not Service-Intensive
 - 100 total beds - 15 Service-Intensive beds = 85 beds
85 beds X 40% = 34 additional Service-Intensive beds
15 SI beds + 34 SI beds = 49 Service-Intensive beds (maximum number of SI beds)
 - Therefore, at least 51 beds out of the total 100 beds must be for other housing models (Bridge, Low Demand, Hospital to Housing and/or Clinical treatment)

NOTE, if your bed calculation results in a decimal you would round down for 0.4 and below and round up for 0.5 and above (i.e., 49.4 = 49 and 49.5 = 50)



QUESTION:

Can an applicant applying for 10 total beds apply for the Service-Intensive housing model only?

Note, this 10 bed application is covering just one VA medical center catchment area



Determining the Maximum Service-Intensive Beds

ANSWER:

YES, applicants applying for 15 beds (or less) are not required to apply for any of the non-Service-Intensive housing models



QUESTION:

Can an applicant applying for 18 total beds apply for 15 Service-Intensive beds and 3 bridge housing beds?



Determining the Maximum Service-Intensive Beds

ANSWER:

NO, each model that an applicant applies for must be for a minimum of 5 beds.

Therefore, applicants applying for between 16-19 total beds would have to apply for fewer than 15 Service-Intensive beds.

- 16 total beds – maximum of 11 SI beds, 5 beds for a non-SI model
- 17 total beds – maximum of 12 SI beds, 5 beds for a non-SI model
- 18 total beds – maximum of 13 SI beds, 5 beds for a non-SI model
- 19 total beds – maximum of 14 SI beds, 5 beds for a non-SI model



Grant Overview – Service Centers

- A service center is a drop-in facility where homeless Veterans can receive services
 - Minimum of 40 hours per week, 5 days per week and as-needed, on an unscheduled basis.
- Provide space for VA staff and other organizations to assist homeless veterans
- Services provided include facilitating access to health care, mental health services, hygiene facilities, benefits and employment counseling, meals, and transportation assistance
- Staffed to provide, or to assist in providing, job training and job placement services, as well as outreach and case management services
- Hours of operation and contacts in case of emergency should be prominently posted
- Per diem for a service center is paid hourly.



Grant Overview – Service Centers

- Service centers are a stand-alone application package; separate from any transitional housing proposals
- Limit of 1 application per VAMC catchment area, per applicant's EIN
- Application may identify one or multiple service center site addresses within the VAMC catchment
- VA expects to fund approximately 20 service center applications



Application – Forms and Documentation

- Standard forms
 - SF 424 Application for Federal Assistance
 - Form must have a wet or electronic signature; typed name is **not** acceptable
 - Standard forms available on GPD Website www.va.gov/homeless/gpd.asp
- Indirect cost rate agreement (if applicable)
- Eligibility
 - Nonprofit: applicants not required to provide evidence of nonprofit status. Will be electronically verified against IRS tax-exempt records
 - State/Local Government: applicants must provide a copy of any comments or recommendations by approved State and (area wide) clearinghouses pursuant to Executive Order 12372



Application - System for Award Management (SAM)

- Applicants must have an *active* SAM registration
 - Must be *active* as of the NOFA due date
 - Registration in SAM must correspond to the Data Universal Numbering System (DUNS) number provided on the Application for Federal assistance (SF424)
 - Provide your Commercial and Government Entity (CAGE) code and SAM expiration date
 - New this year, SAM is issuing a Unique Entity Identifier (UEI)



Application Content

- Responses to the following sections must be completed in the GIFTS online application portal
- Applicants are required to respond to questions in the following areas:
 - Project Summary
 - Agency Contact Information
 - Abstract
 - Detailed Application Design
 - Outreach
 - Project Plan
 - Model Specific
 - Ability
 - Need
 - Coordination



Application Content

- *Note - provide all the requested information*
- Project Summary- detailed summary regarding project location and service area(s) and funding request
- Contact Information- includes the various agency POC's for this application
- Abstract – include discussion of multiple models, co-located models, multiple sites, multiple CoCs and/or other information relevant to an understanding of the project



Application Design - Outreach

- Outreach: 3 questions; 100 possible points
 - Discuss how the outreach plan is tailored to the specific model(s) chosen
 - How services will be provided for Veterans living in places not ordinarily meant for human habitation
 - (e.g., streets, parks, abandoned buildings, automobiles, emergency shelters)
 - How does your plan fit into local Coordinated Assessment/Entry efforts of your CoC



Application Design - Project Plan & Model Specific

- Project Plan: 19 questions plus a variable number of model specific; 300 possible points (combined with model specific questions)
 - Overall description of the proposed services and project design
 - Answer questions based on the specific model(s) chosen for this application
 - Ensure none of the policies described conflict with GPD regulations (i.e., charging of resident fees/rent, eligibility for program services)



Application Design - Ability

- Ability: 7 questions; 200 possible points
 - Applicants demonstrate experience regarding serving the selected population(s)
 - Previous experience providing similar housing and services, as well as past performance
 - Describe staffing levels and qualifications



Application Design - Need

- Need: 2 questions; 150 possible points
 - Applicants demonstrate that the proposed number of beds and housing model(s) is what is needed in their community



Application Design - Coordination

- Coordination: 3 questions; 200 possible points
 - Applicants demonstrate their involvement with the homeless Veteran continuum
 - Attach any coordination letters from your VA medical center and/or CoC
 - Allow as much time as possible, and no less than 30 days, for requested letters
 - Expect medical center and/or CoC staff to request detailed information regarding your proposed application plan (# beds, models, locations) prior to providing a letter



- Applications must be completed and submitted through the GPD web based grant system (GIFTS). The online application link may be accessed from the GPD Website at <https://www.va.gov/homeless/gpd.asp>
- If you are a current GPD grantee you should have an existing GIFTS user account. We recommend using it for submission, in order to support the population of pre-existing fields
- New applicants must register the first time to establish an account



GIFTS Application Portal

Please Sign In

- If you have an existing GPD account, please log in using your E-mail Address and Password.
- To create a GPD account, please use the "New Applicant" link found below.
- This grant application system uses the following email domain: GPDGrants@va.gov. Please add it to your safe-senders list to be sure you receive all communications.

E-mail

Password

[New Applicant?](#)

[Forgot Password?](#)



Login



GIFTS – Creating a New Account

New Applicant?

An account allows you to access your saved and submitted applications at any time. It also allows us to send you a submission confirmation e-mail and notify you if additional information is necessary to process your application.

E-mail

Confirm E-mail

Password (must contain at least 5 characters, with both letters and numbers)

Confirm Password

Continue

[Return to login](#)



GPD Per Diem Only - Transitional Housing

GPD Applicant Eligibility Quiz

Eligibility:

-Select One-

▼

Applicant activity is:

-Select One-

▼

Submit

GIFTS – Introduction

GPD Per Diem Only - Transitional Housing

- Introduction
- Applicant
- Project Summary / Contacts
- Abstract/Outreach/Project Plan
- Model Specific
- Ability / Need / Coordination
- Attachments
- Review My Application

Introduction

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* Required before final submission

Introduction

We are required to notify you that this information collection is in accordance with the clearance requirements of Section 3507 of the Paperwork Reduction Act of 1995. The public reporting burden for this collection of information is estimated to average 35 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining data needed, and completing and reviewing the collection of information. Respondents should be aware that notwithstanding any other provision of law, no person will be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. This collection of information is intended to assist the GPD Program Office to determine eligibility to receive case management grants under the GPD Program and to rate and rank these applications. Response to this application is voluntary and failure to participate will have no adverse effect on benefits to which you might otherwise be entitled.

Background

This form is to be completed by grantees applying for per diem only funding to support transitional housing for homeless Veterans. VA will use the collected information to evaluate and select grant recipients. Applicants may be asked to provide additional supporting evidence or to clarify details during the review process.

GIFTS – Applicant Information

GPD Per Diem Only - Transitional Housing

- Introduction
- Applicant**
- Project Summary / Contacts
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Applicant

[Printer Friendly Version](#) | [E-mail Draft](#)

* Required before final submission

Applicant Information

* Applicant Organization's Legal Name
(as identified in your Articles of Incorporation and IRS determination letter)

Other Names Under Which The Organization Does Business

* Organization Type

- Select One -

* Grant Type

Per Diem Only

* EIN (Federal Tax ID)
EIN that Corresponds to the Applicant's IRS Ruling
Certifying Tax-Exempt Status under the IRS Code of 1986.

* DUNS Number
This number must be actively registered with the
System for Award Management (SAM)

* System for Award Management (SAM) CAGE Code

* SAM Expiration Date

Unique Entity Identifier (UEI)
This number is provided by SAM and is OPTIONAL to submit with your
application.

Organization Website (URL)



GIFTS – Applicant Information

Standard Forms and Indirect Costs

To be eligible, an applicant must be a 501(c)3 or 501(c)19 nonprofit agency, State or local government agency or recognized supporting documentation below.

* Application for Federal Assistance (SF-424)

Ensure that the completed form is signed before uploading. A typed name in the signature box is NOT acceptable for certification.
Form may be downloaded from <https://www.va.gov/HOMELESS/GPD.asp>

Browse...

Upload

Indirect Cost Rate

Applicants that have a negotiated indirect cost rate agreement must provide a copy as an attachment to this application if they wish to charge indirect costs to the gra

Browse...

Upload

Save & Finish Later

Next

View Burden Statement

OMB Number: 4040-0004
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424

* 1. Type of Submission:
☐ Preapplication
☐ Application
☐ Changed/Corrected Application

* 2. Type of Application:
☐ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

* b. Employer/Taxpayer Identification Number (EIN/TIN):

* c. Organizational DUNS:

d. Address:

* Street1:

Street2:

* City:

County/Parish:

* State:

Province:

* Country:

* Zip / Postal Code:

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

Middle Name:

* Last Name:

Suffix:

Title:

Organizational Affiliation:

* Telephone Number:

Fax Number:

* Email:

Application for Federal Assistance (SF 424)

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☐ ** I AGREE

** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number:

Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

GIFTS – VAMC Identification

GPD Per Diem Only - Transitional Housing

- Introduction
- Applicant
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Project Summary / Contacts

Printer Friendly Version | E-mail Draft

* Required before final submission

Project Summary

* VA Medical Facility

Name of the VAMC whose catchment area includes the transitional housing location(s) requested in this application. If requesting multiple sites, all sites must fall within the same VAMC catchment area.

Provide the name of this VA medical facility.

- Select One -

402 - Togus, ME

405 - White River Junction, VT

436 - Montana HCS

437 - Fargo, ND

438 - Sioux Falls, SD

442 - Cheyenne, WY

459 - Honolulu, HI

460 - Wilmington, DE

463 - Anchorage, AK

501 - New Mexico HCS

502 - Alexandria, LA

503 - Altoona, PA

504 - Amarillo, TX

506 - Ann Arbor, MI

508 - Atlanta, GA

509 - Augusta, GA

512 - Baltimore HCS, MD

515 - Battle Creek, MI

516 - Bay Pines, FL

517 - Beckley, WV

518 - Bedford, MA

519 - Big Spring, TX

520 - Gulf Coast HCS, MS

521 - Birmingham, AL

523 - VA Boston HCS, MA

526 - Bronx, NY

528 - Western New York, NY

528A5 - Canandaigua, NY

528A6 - Bath, NY

Transitional housing requested in this application will be located.

☐☐☐☐☐☐☐☐☐☐

Continuum of Care (CoC)

GPD Per Diem Only - Transitional Housing

Introduction

Applicant

Project Summary / Contacts

Abstract/Outreach/Project Plan

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Attachments

Review My Application

Project Summary / Contacts

* Required before final submission

Project Summary

* VA Medical Facility ⓘ
Name of the VAMC whose catchment area includes the transitional housing location(s) requested in this application. If requesting multiple sites, all sites must fall within the same VAMC catchment area.
Provide the name of this VA medical facility.
⚠ This is a required field.

- Select One -

* CoC ⓘ
Name and three-digit Continuum of Care (CoC) number(s) where the transitional housing requested in this application will be located.
⚠ This is a required field.

- Select One -

- Select One -

- Select One -

- Select One -

- Select One -

- Select One -

- Select One -

- Select One -

- Select One -

- Select One -

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GIFTS – Requested Beds

Transitional Housing Beds Requested

- Applications must include a minimum of five (5) transitional housing beds per model.
- Applications may include any combination of one, some or all transitional housing bed models.
- All housing model(s), site(s) and beds proposed by the applicant for the VAMC catchment area must be included within a single application.
- For those applicants that are successfully funded for multiple models under this NOFA, VA will allow, without a change of scope, a flex of beds between the applicant's models at the same VAMC. This flex will be up to five (5) beds per grant award.

In the fields below, identify the number of beds requested for each model. If no beds are requested for a particular model, leave the field blank. **Do not duplicate beds below. For example, if your agency is proposing to provide 20 beds then the distribution of beds below must total 20.**

Number of beds to be provided utilizing the **Bridge Housing** model

Number of beds to be provided utilizing the **Clinical Treatment** model

Number of beds to be provided utilizing the **Hospital to Housing** model

Number of beds to be provided utilizing the **Low Demand** model

Number of beds to be provided utilizing the **Service-Intensive Transitional Housing** model



GIFTS – Site Identification

Transitional Housing Site Locations

SITE 1

Identify the location of the housing to be provided under this application for the beds identified above. If your agency will have more than 2 sites, identify the remaining sites and the corresponding housing model(s) in the narrative box below.

* Site Address (1) Location where the transitional housing beds will be located.	* City (1)	* State (1)	* Zip Code (1) Zip + 4 required (ex. 12345-6789)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
* County (1) Identify the County in which the site address above is located.	* Congressional District (1) Only provide the 2 digit code that corresponds to the address identified above.		
<input type="text"/>	<input type="text"/>		
* Identify all housing model(s) and number of beds to be provided at Site Address (1)			
<input type="text"/>			

SITE 2 - complete fields below, if applicable

Site Address (2)	City (2)	State (2)	Zip Code (2) Zip + 4 required
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
County (2) Identify the County in which the site address above is located.	Congressional District (2) Only provide the 2 digit code that corresponds to the address identified above.		
<input type="text"/>	<input type="text"/>		
Identify all housing model(s) and number of beds to be provided at Site Address (2)			
<input type="text"/>			

ADDITIONAL SITES - complete field below, if applicable

Applicants with more than 2 sites should identify the address, city, state, zip code + four-digit extension, county, congressional district, the model(s) and number of GPD beds at each location and gender(s) served



GIFTS - Contacts

- **Organization Primary Contact**
 - Not specific to any grant award; same person for all awards from the same agency (EIN)
 - Someone who can make legal commitments for the organization (sign grant agreements)
 - CEO, the President, or Executive Director
- **Grant Contact #1**
 - Associated with a specific FAIN (project #)
 - Program Manager, Director, Coordinator, Grant Administrator, or other position overseeing the GPD project
- **GIFTS Account Holder**
 - This is the email/person whose account was used to submit your application
 - If awarded, this person will receive future requirements assigned through GIFTS



GIFTS - Contacts

Organization Primary Contact (Executive Director or Equivalent)

This contact is assigned to all applications from this organization, not a specific grant award. This contact is normally someone who signs grant agreements or makes all executive decisions for the organization. This is most often the CEO, the President, or Executive Director. Grant organizations with multiple awards can only have one Organization Primary Contact.

* Prefix	* First Name	* Last Name	* Title
<div>- Select One - ▾</div>	<input type="text"/>	<input type="text"/>	<input type="text"/>
* Office Phone	Extension	* Office Fax	* E-mail Address
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Grant Contact #1

This contact is specific to this grant application and may be a Program Manager, Director, Case Manager, Grant Administrator or other position overseeing the GPD grant project.

Same as Organization Primary Contact

☐

* Prefix	* First Name	* Last Name	* Title
<div>- Select One - ▾</div>	<input type="text"/>	<input type="text"/>	<input type="text"/>
* Office Phone	Extension	Office Fax	* E-mail Address
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



GIFTS – Application Narratives

GPD Per Diem Only - Transitional Housing

- Introduction
- Applicant
- Project Summary / Contacts
- Abstract/Outreach/Project Plan
- Model Specific
- Ability / Need / Coordination
- Attachments
- Review My Application

Abstract/Outreach/Project Plan

Printer Friendly Version | E-mail Draft

* Required before final submission

Abstract:

* **Project Abstract:** In approximately 500 words, provide a brief abstract of the proposed project. As applicable, include a discussion of multiple models, co-located models, multiple sites, multiple CoCs and/or other information relevant to an understanding of the overall project.

Word count 0 of 1000



GIFTS – Model Specific Questions

GPD Per Diem Only - Transitional Housing

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Model Specific

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* Required before final submission

Model Specific: NOFA Questions 1 - 12

1. Bridge Housing Model: The availability of permanent housing options is key to this model. In approximately 500 words, describe how your bridge housing is coordinated with permanent housing resources as part of a Housing First plan for homeless Veterans. Be sure to describe how your project will be coordinated with local HUD-VASH and/or SSVF programs.

Word count: 0 of 1000

2. Bridge Housing Model: In approximately 250 words, describe the referral to permanent housing process.



GIFTS – Staffing Plan

GPD Per Diem Only - Transitional Housing

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Ability / Need / Coordination

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* Required before final submission

Ability: NOFA Questions 1 - 7

* Project Staffing Plan

1. Provide as an attachment to the application a table or spreadsheet of the staffing plan for this project (see example 1). Do not include resumes. Refer to table on page 25 of the GPD NOFA

 [Browse...](#)

Example 1:

Job Title	Brief (1–2 sentence) description of responsibilities	Educational Level	Hours per week allocated to GPD project
Case manager	Responsible for working with the Veteran to develop and monitor an individual service plan and to adjust the plan as needed. Coordinates support with other community agencies.	BSW	30 hours



Adding Attachments

GPD Per Diem Only - Transitional Housing

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Attachments

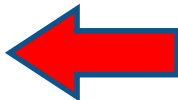
Printer Friendly Version | E-mail Draft

Supporting Documentation (letters of coordination, position descriptions, MOU or other supplemental information)

Upload
The maximum size for all attachments combined is 25 MB. Please note that files with certain extensions (such as ".exe", ".com", ".vbs", or ".bat") cannot be uploaded.

Title: Letters of Coordination - VA Medical Center

File Name: Letters of Coordination - CoC
Letters of Coordination - Other
Hospital to Housing MOU
Position Description - Key Staff
Other



- Save & Finish Later
- Review & Submit

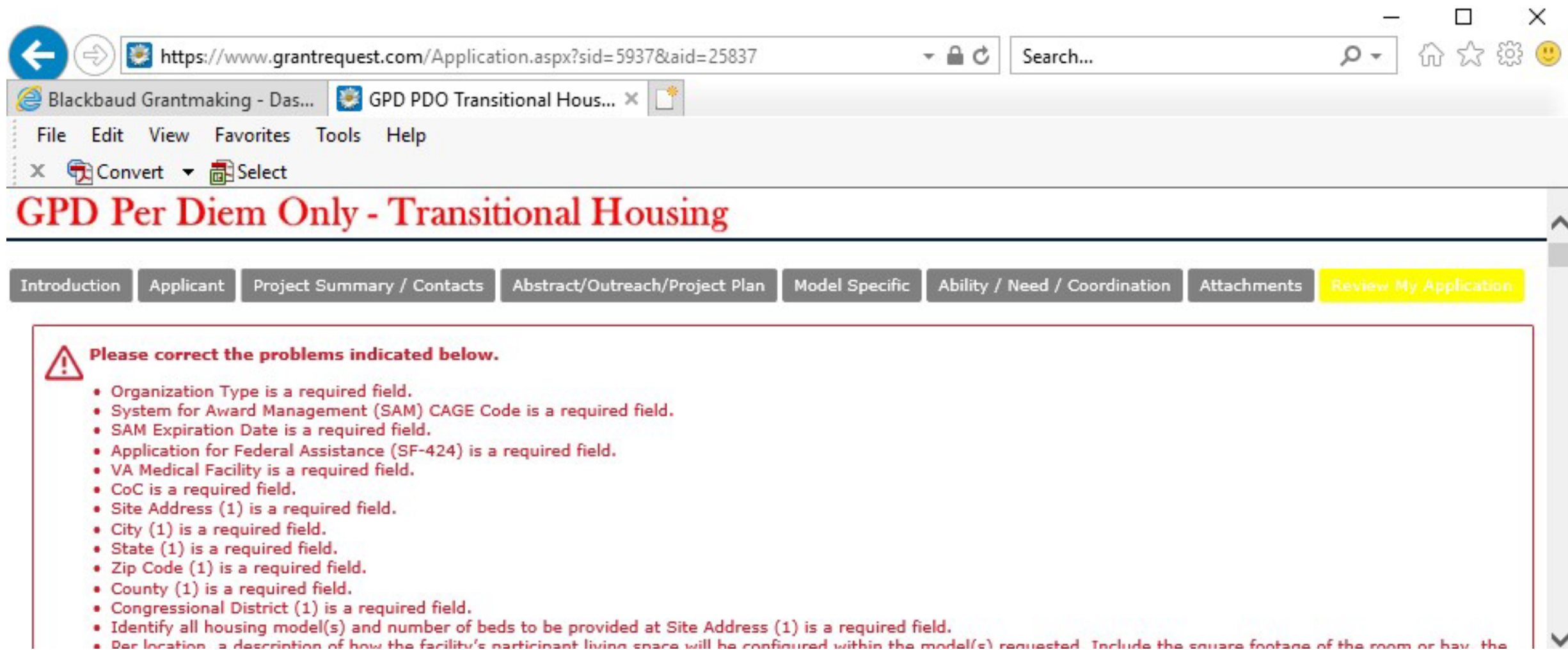
Title: Letters of Coordination - VA Medical Center

File Name: Browse...

Upload



GIFTS – Review My Application



The screenshot shows a web browser window with the address bar displaying <https://www.grantrequest.com/Application.aspx?sid=5937&aid=25837>. The browser has two tabs: 'Blackbaud Grantmaking - Das...' and 'GPD PDO Transitional Hous...'. The page title is 'GPD Per Diem Only - Transitional Housing'. A navigation bar contains several buttons: 'Introduction', 'Applicant', 'Project Summary / Contacts', 'Abstract/Outreach/Project Plan', 'Model Specific', 'Ability / Need / Coordination', 'Attachments', and 'Review My Application' (which is highlighted in yellow). Below the navigation bar, a red warning icon is followed by the text 'Please correct the problems indicated below.' and a list of required fields:

- Organization Type is a required field.
- System for Award Management (SAM) CAGE Code is a required field.
- SAM Expiration Date is a required field.
- Application for Federal Assistance (SF-424) is a required field.
- VA Medical Facility is a required field.
- CoC is a required field.
- Site Address (1) is a required field.
- City (1) is a required field.
- State (1) is a required field.
- Zip Code (1) is a required field.
- County (1) is a required field.
- Congressional District (1) is a required field.
- Identify all housing model(s) and number of beds to be provided at Site Address (1) is a required field.
- Per location, a description of how the facility's participant living space will be configured within the model(s) requested. Include the square footage of the room or bay, the



GIFTS – Finding your in-progress application

Account: [redacted] | Change E-mail/Password
Last Log in: 11/9/2018 6:07 PM GMT-05:00

Contact Us | GPD NOFA and Forms | Exit

Applications

You may access your In Progress or Submitted applications by selecting "In Progress" or "Submitted Applications" from the "Show" drop-down on the right hand side of the page.

Show In Progress Applications

☐ Hide Viewer Only Applications

Application Name	Project Title	Requested	ID	Last Updated	My Role	Action
GPD Grant Application			20003	7/26/2018	Owner	
GPD Grant Application			20002	7/26/2018	Owner	

- Draft versions of the application can be saved, shared, and transferred among grantee accounts.
 - NOTE: Return to drafts via the account login in order to avoid starting a new, blank form

FAQ's

- There are application submission topics related to GIFTS on the Grant and Per Diem NOFA Frequently asked Questions document.
- FAQ document is posted on the GPD website www.va.gov/homeless/gpd.asp



Timing

- How long do I have to operationalized my PDO grant?
 - Expected to begin providing services October 1, 2020
 - Per 38 CFR 61.30, sites that are not operational within 180 after the date on the notification of award letter will be terminated
- Grantees should keep these timeframes in mind when identifying project site locations
- Sites must pass inspection by your local VA medical center
 - New site locations must be inspected prior to grant activation or placement of Veterans



Funding Decisions

- All applications electronically submitted through the GIFTS application portal will go through a threshold review
 - Eligible entity, eligible activity, complete application
 - Must not have any outstanding obligation to VA that is in arrears, or have an overdue or unsatisfactory response to an audit; and, the applicant must not have been notified by VA as being in default
- Applications that pass threshold will be moved forward to the review panel for scoring
 - Scoring criteria available at [38 CFR 61.13](#)
 - Applications must score at least 750 points (out of 1,000) to be legally funded



Funding Decisions

- No funding priorities identified in the NOFA
- Applications that are legally fundable will be selected from highest to lowest score until the Department has reached the maximum number of beds (approximately 11,500) and service centers (approximately 20) that can be funded



Tips and Suggestions

- Do not wait until the last minute to submit your application
- Ensure that your application is complete
 - Be sure to fully answer all the questions
 - Don't send information separately from the electronic application submission
 - Typographical and grammatical errors inhibit understanding of the project
- *Write your application as if the person who is reading it knows nothing about your agency/program... because they don't!*



Tips and Suggestions

- When answering questions provide specifics that relate to the model(s) you are applying for
- Use data to establish need for your specific project
- Start early by having planning discussions with your local community and VA medical center
 - How will your proposed project meet community need?
 - What is the right mix of models and number of beds?
 - How is your organization tied to the local Coordinated Entry System in your area?



Tips and Suggestions

- Letters of coordination/support
 - Can help establish need for your project
 - Demonstrate collaboration with local community efforts and with Coordinated Entry Systems (e.g. documented involvement with case conferencing, involvement with By Name Lists)
 - Can demonstrate that you have discussed the details of your proposed project with the local VAMC
 - Letters of coordination must be included as an attachment to the GIFTS electronic application



Additional Technical Assistance Opportunities

- A separate webinar providing more in-depth discussion on the various housing models is available for viewing on the GPD website: <https://www.va.gov/HOMELESS/GPD.asp>
- Applicants wanting to apply for the Transition in Place (TIP) housing model should not apply under this NOFA. A separate NOFA is anticipated in the upcoming months.
 - Separate technical assistance webinars will be available for the TIP NOFA



Final Thoughts

- Read the NOFA carefully as this is the official document regarding funding availability
- Read our regulations carefully
 - All grantees must comply with GPD regulations
 - Application narratives must align with GPD regulations
- Review technical assistance materials on the GPD website
 - www.va.gov/homeless/gpd.asp
- Email technical assistance questions to gpdgrants@va.gov



Good Luck!